

CERTIFICATION OF ACCEPTABLE CONSTRUCTION INSTRUCTIONS

The purpose of the Certification of Acceptable Construction (CAC) is to ensure the continued involvement of the Stormwater Design Professional through the construction phase of the project and to verify that the stormwater best management practice(s) (BMPs) have been built as designed and specified in the Final Stormwater Control Plan (SCP), Approved with Conditions. It certifies that the licensed Design Professional who stamped the SCP (or a designated representative) has periodically observed BMP construction at key phases and after completion. **The licensed Design Professional who stamped the SCP on the Statement of Certification page must sign this document.**

Please confirm that the CAC form is coordinated with the Final SCP (Approved with Conditions) as follows:

- The APN (Block / Lot No.), DBI Site or Building Permit No. (if applicable), Project Street Address, and Project Name (Alias) must be coordinated with the SCP Project Information Form;
- The BMP Types and BMP IDs must be coordinated with the SCP Stormwater Management Plan and Maintenance and Inspection Schedules;
- The name of the licensed Design Professional in the State of California must be coordinated with the SCP Statement of Certification.

PHOTO DOCUMENTATION INSTRUCTIONS

The licensed Design Professional who stamped the SCP (or a designated representative) shall provide photo documentation of each of the project's stormwater BMPs at each applicable critical stage of construction.

Photo documentation of each of the site's BMPs will be required for the following applicable stages of construction:

- 1) Subsurface Piping - Photos shall be taken following the installation of piping, underdrains, and/or detention pipes/chambers. The photos should clearly demonstrate that subsurface piping has been installed per the approved design.
- 2) Subsurface Media - Following the backfill of media, photos shall be taken that demonstrate appropriate material type.
- 3) Distribution Piping - If applicable, photos shall be taken of distribution piping overtop media, prior to backfill.
- 4) Project Completion - Upon completion of the construction of the Stormwater BMP(s), a photo (or photos, if BMP cannot be captured in a single photo) of the overall BMP shall be taken.

Note: Photo documentation is **not required** for Rainwater Harvesting systems, or any Stormwater BMP that will become an SFPUC asset. Contact SFPUC if assistance is needed in determining applicability.

SUBMITTAL AND PHOTO FORMAT GUIDELINES

Provide a .ZIP file of these photos, and any additional photos deemed necessary by the licensed Design Professional to demonstrate the Stormwater BMP(s) have been constructed in accordance with the approved SCP. Video documentation may be submitted to supplement photographs for Stormwater BMPs that would otherwise be difficult to photograph the full extents of. Ensure each file name contains the BMP ID of the Stormwater BMP that is being photographed.

SUBMITTAL INSTRUCTIONS

Submit this signed form to SFPUC or Port review staff (depending on project jurisdiction) at the address below upon completion of BMP construction. The project's Certificate of Final Completion will not be released until the completed form is received by the SFPUC or Port.

**Attn: SCP Project Reviewer
c/o Shayne Martinsen
SFPUC, Wastewater Enterprise
525 Golden Gate Avenue, 6th Floor
San Francisco, CA 94102
stormwaterreview@sfgwater.org**

**Attn: Port Project Reviewer
c/o Richard Berman
The Port of San Francisco
Pier 1
San Francisco, CA 94111
Richard.Berman@sfport.com**

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PROJECT INFORMATION

APN (Block / Lot No.)

DBI Site or Building Permit No. (if applicable)

Project Street Address

Project Name (Alias)

Use the table below to list the stormwater BMP Types and BMP IDs observed

BMP Type (e.g., Bioretention)	BMP ID (e.g., BR-1 to BR-4)	Photos*	Videos**

*Photo documentation required for stormwater BMPs that have subsurface components. See instructions.

**Video documentation may be submitted to supplement photo documentation for more complex systems. See Submittal and Photo Format Guidelines.

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Name of licensed Design Professional in the State of California

Firm Name / Affiliation

I certify that I or my designated representative have conducted periodic observations of the site's stormwater best management practices (BMPs) at significant construction phases and at completion of the project. I have observed that all BMPs, as required and sized for compliance with the CCSF Stormwater Management Ordinance and the SFPUC Stormwater Management Requirements & Design Guidelines, have been constructed in general accordance with the Final Stormwater Control Plan (Approved with Conditions) and permitted Construction Documents.

Signature

Date