

MULTI-PHASE PROJECT APPLICATION



STORMWATER CONTROL PLAN - PROJECT INFORMATION FORM

Complete form and review the [Stormwater Control Plan Instructions](#).

SECTION 1: PROJECT INFORMATION FORM

SCP Type (check one): ☐ Preliminary SCP ☐ Final SCP Submittal Date: _____
Approved Modified Compliance: ☐ No ☐ Yes MC Approval Date: _____
Target Reductions: Volume (%) _____ Peak Flow (%) _____ Subject to NPO: Yes No

PROJECT & CONTACT INFORMATION

Planning Application No. _____ **DBI Building Permit App. (BPA) No.** _____ Block # _____ / Lot # _____
Assessors Parcel No. (APN) _____
Redevelopment Area _____ **Major Phase, Sub-Phase** _____
Corresponding CD Set Title _____
Property Owner/Representative's Name _____ **Property Owner/Representative's Firm** _____
Property Owner/Representative's Address _____ **City** _____ **State** _____ **Zip** _____
Property Owner/Representative's Email _____ **Property Owner/Representative's Phone No.** _____
Applicant's Name (i.e. design professional) _____ **Applicant's Firm Name** _____
Applicant's Email _____ **Applicant's Phone No.** _____

PROJECT PHASE DESCRIPTION

Collection system type (combined or separate): _____
Total project site area (impervious & pervious): _____ sq.ft.
Total project gross square footage (see [SCP Review Fee Form](#)) _____ gsf.
EXISTING condition - total impervious surface area: _____ sq.ft.
PROPOSED condition - building footprint + pavement area (conventional + permeable): _____ sq.ft.

Best Management Practices (BMPs) proposed (include area or volume of each BMP):

Bioretention (Lined, on structure) _____ sq.ft.	RWH/Cistern _____ gal.
Bioretention (Lined, on grade) _____ sq.ft.	Sub-surface Infiltration _____ gal.
Bioretention (Unlined) _____ sq.ft.	Detention Tank _____ gal.
Permeable Paving _____ sq.ft.	Other _____
Vegetated Roof:	
Extensive/Semi-Intensive _____ sq.ft.	Non-BMP Greening:
Intensive/Traditional Planter On Structure _____ sq.ft.	Planting (at grade) _____ sq.ft.

Site conditions applicable to the project (check all that apply):

☐ Shallow depth to bedrock (<4') ☐ Maher Ordinance areas
☐ Shallow depth to groundwater table (<4' Bayside, <10' Westside) ☐ Contamination (potential legacy pollutants in soil)

Provide Permitting Information:

☐ DBI Form 1/2 (New Const)	DBI: Full Permit	Site Permit w/ Addenda	Non-DBI (Port, DSA, Etc.) _____
☐ DBI Form 3 (Alteration)	FSCP: PID Stormwater Form 3 #: _____		Street/Park improvement Permit

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TABLE OF CONTENTS

Please check each applicable box before submitting the SCP to confirm that all required documents are included and in the proper order. **Except where noted, all items should be included in both the Preliminary and the Final SCP. If any of the items listed below are omitted from the Preliminary SCP or Final SCP without an adequate explanation, the SCP will not be accepted for review and will be returned as incomplete.**

- ☐ **SCP Review Fee Form** (with payment check attached)
- ☐ **Section 1: Project Information Form**
- ☐ **Section 2: Project Narrative**
- ☐ **Section 2A: Separate Sewer Area BMP Selection Form (SEPARATE SEWER AREA ONLY)**
- ☐ **Section 3: Calculation Summary and Table**
- ☐ **Section 4: Stormwater Management Plan(s)**
- ☐ **Section 5: BMP Inspection Schedule**
- ☐ **Section 6: BMP Maintenance Schedule**
- ☐ **Section 7: Source Control**
- ☐ **Appendix A: Phasing Map and/or Tracking Table**
- ☐ **Appendix B: Calculation Spreadsheets and/or Modeling Output Report Summary****
- ☐ **Appendix C: Supporting Documentation** (check only those included)
 - ☐ Modified Compliance approval email (if applicable)
 - ☐ Boring logs and soil type description (excerpts only), or soil contamination summary (as needed)
 - ☐ Infiltration testing results *
 - ☐ Non Potable Budget Application (RWH only)
 - ☐ Non Potable Engineering Report (RWH only) *
 - ☐ Project specifications for BMPs (relevant excerpts only) *
 - ☐ BMP proprietary product information (cut sheets, link to O&M docs)
 - ☐ BMP proprietary product sizing spreadsheets and specifications *
 - ☐ Other: _____
- ☐ **Appendix D: Construction Document Drawings** (check only those included)
 - ☐ Cover Sheet
 - ☐ Existing Conditions Plan (or Site Survey)
 - ☐ Site Plan/Layout Plan(s)
 - ☐ Street Improvement Plan(s)
 - ☐ Utility Plan(s)
 - ☐ Grading Plan(s)
 - ☐ Storm Drain Plan(s)
 - ☐ Materials/Landscape Plan(s)
 - ☐ Planting Plan(s)
 - ☐ BMP Detail Sheet(s)
 - ☐ Other: _____
- ☐ **Appendix E: Stormwater Construction Phasing and Sequencing Plan**

* As available, provide draft documents for Preliminary SCP to streamline Final SCP approval.

** For Modeled Systems provide complete model file for review and verification of inputs and results

Omitted Items: Justify why any required items have been omitted from this SCP

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STATEMENT OF CERTIFICATION

For a Preliminary SCP submittal, the Statement of Certification must include the applicant's name and license number or unsigned stamp. For a Final SCP submittal, the Statement of Certification must include the applicant's name and license number with a signed and dated stamp.

SCP for:

Redevelopment Area / Street Improvement Plan Name

I have reviewed the full contents of this Stormwater Control Plan (SCP) including all supporting documents. I have determined that the SCP has been prepared in accordance with the requirements of the San Francisco Stormwater Management Requirements and Design Guidelines (SMR) and that the attached construction documents adequately represent the proposed post-construction stormwater management controls. I have read, understand and acknowledge the conditions below, and have informed the Owner of these conditions.

Applicant's Name (design professional)

Applicant's License Number

Stamp or Seal: (Signature and date for Final SCP)

Additional Certifications (Final SCP ONLY)

- ☐ I have provided a draft **Maintenance Agreement** (or equivalent) to the property owner for recordation.
- ☐ I will conduct periodic observations of BMP construction and will submit the signed **Certification of Acceptable Construction** after project completion with the Maintenance Agreement package.

Professional Civil Engineer or Registered Landscape Architect Licensed in the State of California

APPLICANT ACKNOWLEDGEMENT:

1. The SFPUC review of the SCP is limited to ensuring compliance with the stormwater management approach(es), method(s), and sizing of proposed BMP(s) as required by the SMR. The Owner is responsible for ensuring that the proposed project obtains all necessary permits, and that the constructed facility complies with all Development Agreements, applicable codes, operates properly, and protects public health and safety.
2. All projects that trigger the SMR are required to submit a Stormwater Control Plan (SCP) directly to the SFPUC. The SCP submittal is separate from any documentation submitted to Public Works (PW) for the Street/Park Improvement Permit process.
3. **PW will not issue any Street/Park Improvement Permits until the SFPUC approves the Final SCP, unless otherwise specified by the project's Development Agreement.**
4. The Owner may be responsible for securing or coordinating maintenance funding for all BMPs constructed in compliance with the SMR as specified by the project's development agreement.
5. All projects that are required to submit a SCP for SFPUC approval should request appropriate City Agency plan review.
6. All projects proposing to use on-site alternate water sources (i.e. rainwater harvesting) to meet non-potable demands must submit a SFPUC Water Budget Application (available online at <https://sfpuc.org/construction-contracts/design-guidelines-standards/onsite-water-reuse>) to the Non-potable Water Program.
7. If rainwater harvesting is proposed, the SFPUC will review for size, approach and routing only. RWH systems and components will be reviewed by: DBI PID for piping and fitting code and by the Department of Public Health for treatment.
8. Content in SCPs is subject to San Francisco Administrative Code Chapter 67 (i.e., Sunshine Ordinance).